Use this form in the stated units of your module to assess your team members’ performance,including your own, in the group/team assignments. This feedback will not be shared with your team members. However, it will be considered for your final grade for the unit assignments. The full guidance is on the Department page.

|  |  |
| --- | --- |
| Name | Chiamaka Ndudirim |
| Group/Team number or name | Group 3 |

Team evaluation

Write the name of each of your group members in a separate column. For each person, indicate the score to which you agree with the statement using the rating scale below. Extreme scores (1 and 5) will need to be justified with comments as they are reserved for extraordinary events (lack of participation or going above and beyond, respectively).

|  |
| --- |
| **Rating Scale**  1 - Did not contribute in this way  2 - Willing but not very successful  3 - Average  4 - Above Average  5 - Outstanding |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Evaluation Criteria** | **Team member: Sarah** | **Team member: Viktor** | **Team member: Kesihain** | **Team member: Ajayeb** | **Team member: Ahmed** |
| Attends team meetings regularly and arrives on time. | 5 | 5 | 2 | 1 | 1 |
| Contributes meaningfully to team discussions. | 5 | 4 | 1 | 1 | 1 |
| Completes team assignments on time. | 5 | 5 | 1 | 1 | 1 |
| Prepares work in a quality manner. | 5 | 5 | 1 | 1 | 1 |
| Demonstrates a cooperative and supportive attitude. | 5 | 5 | 2 | 1 | 1 |
| Contributes significantly to the success of the project. | 5 | 4 | 1 | 1 | 1 |

Feedback on team dynamics

1. **How effectively did your team work?**

The team’s contribution was uneven. Only three of us—myself, Sarah, and Viktor—were consistently involved and drove the project forward. Ajayeb and Ahmed did not participate at all, while Kesihain only joined towards the end when most of the work was already done. Despite this, the active members worked well together, shared tasks fairly, and ensured the project was completed to a good standard.

1. **Were there any behaviours of your team members which were particularly valuable or detrimental to the team? Explain.**

The commitment, organisation, and teamwork shown by myself, Sarah, and Viktor were especially valuable. We communicated clearly, divided responsibilities, and supported each other to keep progress steady. On the other hand, the absence of Ajayeb and Ahmed, and Kesihain’s very late involvement, were detrimental because it placed more responsibility on fewer people.

1. **What did you learn about working in a team from this project that you will carry into your next group/team experience?**

I learned that accountability and early engagement are crucial for effective group work. When everyone contributes from the beginning, the workload is fairer, and the team can make better use of individual strengths. I also saw the importance of clear communication and collaboration, which helped us remain productive. Going forward, I’ll set expectations early and encourage accountability from all members.

**Self-evaluation**

Indicate the extent to which you agree with the following statements, using the same scale shown on the first page. Provide a self-evaluation total.

|  |  |
| --- | --- |
|  |  |
| Contributed good ideas | 5 |
| Listened to and respected the ideas of others | 5 |
| Compromised and cooperated | 5 |
| Took initiative where needed | 5 |
| Came to meetings prepared | 5 |
| Communicated effectively with teammates | 5 |
| Did my share of the work | 5 |
| **TOTAL** | **35** |

**My greatest strengths as a team member are:**

Contributing to the project significantly. Even when I didn’t know about something relevant to the project, I spent a significant amount of my personal time researching and studying to apply it to the overall project.

**The group work skills I plan to work to improve are:**

I want to improve at setting clearer expectations with teammates from the outset. Stronger communication and accountability early on would help keep everyone aligned. Developing this skill will make me more effective in ensuring equal contribution across the team.